

THE CASHORE MARIONETTES
THEATER TECHNICAL RIDER
“Simple Gifts”

AUDIENCE REQUIREMENTS

Maximum audience size is 500. If hall size is larger than 500 seats, please seat audience within 45 ft. of the stage.

TECHNICAL REQUIREMENTS

STAGE REQUIREMENTS: (refer to attached stage plot

Two (2) chairs (folding chairs are adequate),

One (1) 2-3 ft. high stool,

Two (2) sturdy black music stands (such as Manhasset or Wenger), and

One (1) 8-ft. ladder must be placed on stage prior to the company’s arrival.

The Company requires a clean, clear, indoor proscenium stage that has no lip or any other obstruction along the front edge and is a minimum of **20 ft. wide x 16 ft. deep.**

Height from the stage floor to the ceiling or any overhead obstruction, such as hanging lights, beams, heat ducts, etc., must be at least 10 ft.

The stage floor must be at least **24 in.** higher than the theater floor.

The company will provide an 8 ft. wide by 8 ft. deep platform.

**Note: It is extremely important that the audience members have appropriate sight lines. If the theater is a semi-round or has side seating, if the theater has no stage, or if any of the above requirements cannot be met, please contact Baylin Artists immediately to discuss options.*

** Note: The seats in the first row that are at the extreme right and left ends of the row may not have good sight lines. Please contact Baylin Artists immediately to discuss options.*

** Note: Balcony seats often cannot be used for this performance. If you wish to use the balcony please contact Baylin Artists immediately to discuss options.*

SOUND:

The company will supply the sound system and only requires access to one (1) standard three-prong electrical outlet in close proximity to the stage.

LIGHTING:

The theater must be darkened for optimal effect. The company will provide the lighting system.

CREW:

One (1) crew needed to assist from load-in through load-out

One (1) lighting crew to operate house lights available from load-in through the duration of the performance

DAY OF SHOW SCHEDULE:

Arrival Time: 2 hours prior to opening of house

Crew Call & Load-In: 2 hours prior to opening of house

Length of Performance: 60 minutes

Load-Out: 60 minutes

GENERAL:

Upon the company’s arrival the loading doors must be cleared for access and necessary gates/doors unlocked.

Any system that blows air across the performance area must be turned off during the performance.

All systems that produce excessive noise (air conditioning, heating, etc.) must be turned off during the performance.

PROGRAMS:

Local Presenting Organization agrees to insert performance programs with a letter to the audience (letters will be sent with the program copy). All programs shall include in bold face type the following note: **"The taking of photographs or operating of recording devices during the performance is strictly prohibited."**

PERMITS:

This performance includes the use of a small amount of flash powder (there is no open flame). If the venue requires a permit for this, the presenting organization is responsible for securing this permit.

**Note: If more information is needed, please ask for the pyrotechnic addendum.*

CONCESSIONS:

Artist sells DVD's pre-performance, during intermission, and post-performance. Presenter will provide a table, and a volunteer to sell the DVD's. Table should be prepared and volunteers available at the beginning of the performance.

HOSPITALITY REQUIREMENTS

DRESSING ROOM:

Presenter shall provide a private, secure, lockable, clean and well-lit dressing room with good ventilation (heating, air conditioning, etc.) equipped with a mirror, chairs, hangers, costume rack or hooks, in close proximity to a private bathroom containing a toilet and a sink with running cold and hot water.

**Note: A bathroom shared with audience members is NOT suitable.*

FOOD/ BEVERAGES:

Presenter will provide hospitality for two (2) people upon arrival. Hospitality must include four bottles of **room-temperature** water and may include herbal teas and fresh fruit.

**Note: Please no pastries, sodas, meat, shrimp, cilantro, or apples.*

HOTEL ACCOMMODATIONS:

If hotel accommodations are being provided by the presenting organization, Wilma and Joseph Cashore require one (1) **non-smoking** room for two (2) people in a moderate hotel equipped with in-room internet access, a fitness room and a king-size bed. It is preferred that the hotel be in close proximity to the venue. Preferred hotels: Comfort Suites, Holiday Inn Express.

**Note: Motel 6, Bed & Breakfast, Dormitory Housing, and Private Home accommodations are not acceptable.*

GROUND TRANSPORTATION:

Presenter must provide parking permits for one (1) full-size van that is 6 ft. 8 in. high in close proximity to the loading area of the performance space for the duration of the company's visit.

If you are unable to meet any of these requirements, please call Baylin Artists immediately to discuss options.

I have read, understand, and can comply with these technical requirements.

X _____
Local Presenting Organization

X _____
The Cashore Marionettes

X _____
Marc J. Baylin, President
Baylin Artists Management

